



TORQUAY SURF LIFE SAVING CLUB INC.

ABN 95 834 027 136 A0002714R

All Correspondance to PO Box 193 Torquay 3228

Administration Ph. (03) 5261 4110 Fax Ph. (03) 5261 4209

Website www.torquayslsc.com.au E-mail info@torquayslsc.com.au

POLICY NAME

Patrol Member Obligations

PURPOSE

The purpose of this document is to set out the obligations of patrol members during the annual patrol season.

- The Director of Lifesaving is responsible, through the Patrol Manager, other appointed managers and members of the Lifesaving Sub Committee, for ensuring the club meets its patrolling obligations throughout each season.
- It sets out the performance and behavioural expectations of active, qualified members in conducting patrols at Torquay.
- It covers rostering procedures, positional appointments and expectations of attendance.
- It outlines implications of failure to attend rostered patrols or other breaches of this policy. These include the automatic withdrawal of competition privileges where a rostered patrol is missed in favour of competition, training or other club events.

SCOPE

This policy applies to all active members, officers and directors of Torquay Surf Life Saving Club.

DIRECTORATE(S)

Lifesaving

RESPONSIBLE DIRECTOR(S)

Director of Lifesaving
Club Captain

POLICY

1. Duty of Care
 - a. The club's official motto of "Vigilance & Service" broadly encapsulates the duty of care owed by all patrolling members.
 - b. Your training, status as a qualified lifesaving award holder and attendance on patrol puts you in a position where beach goers have the reasonable expectation that you will provide lifesaving services in a professional, diligent and courteous manner.
 - c. The club has an expectation that you will act on patrol in accordance with the policies and procedures as set out in the rules of Surf Life Saving Australia, Life Saving Victoria and Torquay SLSC.
 - d. Together these help ensure a safe and effective operating environment for you, your fellow members and the public.



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- e. If you neglect to fulfil your Duty of Care, you as an individual may be exposed to personal consequences.
2. Conduct While on Patrol
 - a. Patrolling members need to be constantly aware that their behaviour is on display in a public place.
 - b. In an era of social media and mobile cameras, one single patrolling member can affect the reputation of the Club and Life Saving more generally.
 - c. Patrolling members should always conduct themselves in a manner that enhances the reputation of the Club.
 3. Patrol Obligations
 - a. Club Obligations
 - i. The patrol season shall be decided by LSV and the Club annually.
 - ii. The method of patrol duties shall be determined by the Board prior to the commencement of each season.
 - iii. The Responsible Director will, through the relevant sub-committee and Patrol Manager, produce a seasonal roster of all active members to fulfil the club's patrolling obligations.
 - b. Member Obligations

Active members shall attend patrols as rostered or appointed provided that:

 - i. Members shall be eligible for and rostered on to duties only commensurate with their proficient qualifications.
 - ii. A member must be currently proficient in those awards specified by SLSA as the minimum requirement for patrol duties.
 - iii. A member must be financial prior to attending requalification tests, Club sanctioned training and / or conducting patrol activities. This is mandatory to ensure all members are covered by insurance whilst involved in Club activities.
 - iv. Members will not be charged a fee for requalification tests.
 4. Patrol Rosters
 - a. Members are required to attend all rostered patrol dates and times, other than as provided in this section 4.
 - b. A member's rostered patrol obligations must always take priority over other club activities, including but not limited to club sanctioned competition and events. For the avoidance of doubt –
 - i. A member must not attend competition (including competition training) where this attendance results in absence from and failure to fulfil a rostered patrol obligation.
 - ii. The Board shall not accept as sufficient reason for failure to attend a rostered patrol a member's scheduling clash and attendance at competition (including competition training).
 - c. It shall be permissible to appoint a substitute, when unable to attend a rostered patrol obligation. The member appointing such substitute remains at all times responsible in the event of the substitute not attending.



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- d. A member requiring a permanent transfer from one Patrol to another shall do so only with the consent of the relevant Patrol Captains and the Patrol Manager.
 - e. Short term exemption from patrol duty may be granted by the Board in special circumstances. Such short term exemption shall not exceed the balance of the current season. Members seeking periods of exemption must make prior written application to the Responsible Director who shall make recommendation to the Board.
5. Patrol Leadership & Positional Appointments
- a. The Responsible Director will, in accordance with the relevant SLSA, LSV and TSLSC policies (including the TSLSC Positional Appointments Policy) nominate suitable individuals to the Board as Patrol Captains and Patrol Vice Captains.
 - b. A Patrol Captain and Patrol Vice Captain shall be assigned as leaders for each rostered patrol.
 - c. Before the patrol commences duty, the Patrol Captain shall detail the position each person is to take in the event of rescues and allocate qualified specialist award personnel.
 - d. In the absence of the assigned Patrol Captain the Patrol Vice-Captain shall have the like power and authority.
6. Patrol Performance
- a. Attendance
 - i. Members are expected to arrive 20 minutes prior to the listed time on the roster. Patrol finishes when the member is released by the Patrol Captain.
 - ii. Members who are not rostered but wish to complete a voluntary patrol must seek the Patrol Captain's approval prior to signing the patrol register.
 - iii. Members of patrol and activities of the patrol are under the control and direction of the Patrol Captain, and members must not leave the patrolled area without first obtaining permission from their Patrol Captain, who must consider the capability of the patrol to respond to emergency situations in their absence before such permission is granted.
 - b. Patrol Uniforms
 - i. As a member of Torquay SLSC, you should take pride in the uniform you wear.
 - ii. The patrol uniform is required for identification by the public and ensures our members meet Occupational Health & Safety (OH&S) standards as set out in various SLSA, LSV and TSLSC policies and procedures.
 - iii. Correct wearing of patrol uniform is not optional.
 - iv. Full patrol uniform consists of:
 - Patrol cap, which must be worn at all times
 - Patrol Shirt
 - Patrol Shorts
 - SLSA issue wide brim hat or peak cap
 - Any other uniform items specified by SLSA or LSV or TSLSC from time to time
 - v. Supplementary, optional uniform items are available for purchase at the discretion of the individual member.
 - vi. Initial uniform is supplied. Subsequent uniform requirements can be purchased from the Club uniform shop.



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7. Patrol Hours

a. Minimum Patrol Hours

- i. The club does not set a minimum required number of patrol hours.
- ii. A member's minimum obligation is to attend all rostered patrol dates and times, in accordance with section 4.
- iii. Members who are members with TSLSC competition rights only are required to fulfil rostered patrol obligations for TSLSC irrespective of any commitments to other LSV/SLSA affiliated clubs where they may also hold membership.

8. Breach of Policy

a. Failure to Attend Rostered Patrols (General)

- i. Members failing to attend a rostered patrol shall be given opportunity by the Responsible Director, via the Patrol Manager, to offer a "please explain".
- ii. In all instances of failure to attend, the Responsible Director may elect to require additional "make-up" patrol attendance or apply other appropriate penalty for at their discretion.
- iii. Date(s) on which "make-up" patrols will be completed must be agreed in advance with the Patrol Manager and acknowledged by the member in writing to the Responsible Director.
- iv. The Responsible Director has the sole discretion to set date(s) on which "make-up" patrols must be completed.

b. Failure to Attend Rostered Patrols (Competition)

- i. A member breaching sub-section 4(b) of this policy will –
 - Be required to complete "make-up" patrols in the order of 1.5x the number of rostered hours they failed to attend.
 - Be required to attend, as part of the applied "make-up" patrols, patrol on the date of the next competition which they would usually be anticipated to enter.
 - Automatically have their right to enter future competitions and events withdrawn until all penalties have been completed to the full satisfaction of the Responsible Director.
- ii. For the purposes of this section, there shall be no differentiation between levels of competition (ie: local, regional, state & national events) in the application or timing of penalties applied under sub-section b) i).

VERSION CONTROL AND CHANGE HISTORY

VERSION NUMBER	DATE	DETAILS OF CHANGE
1	03/04/2023	Policy created & ratified by TSLSC Board
2	08/08/2023	Removal of Patrol Hours Membership Discount