



TORQUAY SURF LIFE SAVING CLUB INC.

ABN 95 834 027 136 A0002714R

All Correspondance to PO Box 193 Torquay 3228

Administration Ph. (03) 5261 4110 Fax Ph. (03) 5261 4209

Website www.torquayslsc.com.au E-mail info@torquayslsc.com.au

POLICY NAME

Use of Club Equipment & Assets

PURPOSE

The purpose of this policy is to set parameters for the use of club equipment and assets.

- The Responsible Director, with the support of the relevant Competition Manager and/or Gear Steward in each directorate, will ensure an asset register is created and maintained at all times.
- Use of club equipment is to be approved in advance by the relevant Competition Manager.
- Club equipment may be stored away from the club only with approval of the Responsible Director.
- The individual member user holds full responsibility and liability for the damage to, security or securing of club equipment being used by or allocated for use by them.

SCOPE

This policy applies to all members, officers, directors & employees of Torquay Surf Life Saving Club.

DIRECTORATE(S)

Lifesaving
Competition
Junior Development

RESPONSIBLE DIRECTOR(S)

Club Captain
Director of Lifesaving (as to lifesaving equipment)
Director of Competition (as to senior competition equipment)
Director of Junior Development (as to junior competition & other equipment)

POLICY

1. Club Owned Equipment Generally
 - a. The Club owns a variety of equipment for the use of its members to enable them to compete, train and undertake the duties of life saving.
 - b. Use of club owned equipment is a privilege, not a right of membership and subject always to this policy.
 - c. Permission to use of club owned equipment is at the discretion of the Board, on recommendation of the Relevant Director. Such permission can be withdrawn by the Board at any time.



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2. Storage & Register of Equipment

- a. Club owned equipment & assets may be stored either on club premises or, with the express prior permission of the Responsible Director, in a suitable, secure location off-site.
- b. The TSLSC Board reserves the right to view and assess club assets at any time should they be held off-site (i.e. not at the club).
- c. The Responsible Directors, through the respective sub-committees, shall twice annually (by 31 October and 30 April of each year) provide to the Board a register of all club owned equipment held within their directorate, including details of all equipment acquisitions and disposals since the previous report.

3. Use of Club Owned Equipment

- a. Any member seeking to use club equipment must hold the relevant awards applicable to the equipment in question or be under supervision of a suitably qualified trainer or coach.
- b. Any member seeking to use club competition equipment, either for training or competition purposes, is required to first seek:
 - i. In the case of senior competitors or junior competitors training for senior events, endorsement from the relevant Sectional Manager and approval from the Senior Competition Manager.
 - ii. In the case of junior competitors, endorsement from the relevant Age Manager and approval from the Junior Competition Manager.

The Club Captain may use their discretion to approve a member's use of competition equipment.

- c. Any member using club owned equipment explicitly acknowledges that any loss or damage will be at the liability solely of the member and the club has the right to recoup repair or replacement costs incurred.
- d. Members of affiliated clubs must at no time utilise, transport or be loaned club owned equipment without the express prior permission of the Responsible Director and must at all times be supervised. Any such use must come with an acknowledgement by the user of sub-point c) above.
- e. Non-members must at no time utilise, transport (except in special circumstances, approved in advance by the Board) or be loaned club owned equipment.
- f. No club owned equipment shall be sold, traded in or donated except with the express prior permission of the Board.

Related By-Laws & Policies

- Policy – Club House Rules

VERSION CONTROL AND CHANGE HISTORY

VERSION NUMBER	DATE	DETAILS OF CHANGE
1	03/04/2023	Policy created & ratified by TSLSC Board