

2022

## How to Renew Your Family Group at Torquay SLSC

- The Primary Contact of your Family Group should login to your SLSA Member Area account [https://members.sls.com.au/SLSA\\_Online/modules/login/](https://members.sls.com.au/SLSA_Online/modules/login/)
- Select *'Family from the 'Memberships'* drop-down menu.  
Your Family Group Details will appear. Click *'Renew Memberships'*.
- Tick the boxes next to each family member you wish to renew (leave those who do not wish to renew unticked), then click *'Submit'*.

### Where you are a Family Group (2 Adults & 2 Children under 18 years plus any extra Children under 18)

- The next page requires you to select a price for each person.  
select *'\$300 – Other - Family Group Up to 2 Adults & 2 children (under 18 years)'* for yourself,  
*'\$0.00 – Other – Included in Family Group'* for the second adult and  
*'\$0.00 – Other- Included in Family Group'* for both children, then  
*'\$30.00 – for the appropriate Junior or Cadet category'* for each additional child in your family who is under 18 years of age.
- If you have set up a Family Group and have children over 18 years, you will need to select the most appropriate price for each person (please note – only the price option for your membership category or age will appear).  
A description/requirements will appear once you have selected your price for each person.  
Click *'Next'*
- Select any Add on purchases as required for each person (eg Club Access/Swipe Band).  
Click *'Next'*.
- A summary page will display, including cost of all items purchased and description. You can go back to the previous page if you have forgotten anything.  
Tick the declaration then click *'Next'*.  
Your pending request will now be sent to the Club.
- Select *'PAY NOW'* to proceed to the Payment Gateway.
- Details of your order will autofill in *'Transaction 1'* of the Payment Gateway screen. If you wish to purchase additional items in the price list, select *'Add another Transaction'* and enter details of your purchase.
- If you have qualified for a patrol discount please insert YOUR NAME & ANNUAL MEMBERSHIP WITH PATROL DISCOUNT in the payment details field and change the amount displayed in the amount field to the amount payable with the patrol discount deducted.
- Click *'Next'* then complete your credit card details.
- You will receive an email confirming the details of your membership renewal.
- Your renewal request will be approved if all membership requirements have been met (WWCC, correct membership fee payment).  
You will be contacted if there are any membership requirements missing.