



Working with Children Check

Information regarding obtaining a WWCC

As you may be aware for the club to process or renew any membership you must hold a current *Working With Children Check* (WWCC) card, and have Torquay SLSC nominated as an organisation which you are affiliated with.

Therefore if you are 18 years of age or older; or turning 18 in this current season, it is a requirement that you hold a current WWCC card and have TSLSC nominated with the Department of Justice against your CARD ID. This requirement also includes historic/Life members to receive current membership status.

The process for obtaining a WWCC is a simple one, and nominating that you are a volunteer is **free of charge**. For information regarding WWCC please click on the following Link: www.workingwithchildren.vic.gov.au

UPDATING AN EXISTING WWCC

Card holders are required to keep the Dept of Justice informed of any changes to their personal details; such as an address change, name changes, and organisational changes.

You may have a WWCC for employment purposes, or for another sporting club, however you are required to nominate any other sporting club you are affiliated with; as you change or join additional organisations.

~ You are required to keep your personal information up-to-date.

Updating your personal information can be done at the following link:

<https://online.justice.vic.gov.au/wwccu/login.doj?next=mycheck>

(Please nominate Torquay SLSC & Life Saving Victoria as the organisations you are affiliated with)

INTERSTATE HOLDERS OF OTHER WWCC CARD

Card holders of Working with children cards or Working with Vulnerable People (which may include WWCCNSW, WWCC-QLD ("Blue Card"), WWCC-NT, WWCC-SA, WWCC-TAS, WWCC-WA & Working with Vulnerable People (WWVP) - Access Canberra) must also obtain a WWCC from the Department of Justice Victoria, to hold a Surf Club Membership in Victoria.

Other Frequently Asked Questions:

REGISTERED TEACHER CARD

Q/ The VIT Card issued by the Department of Education states on the reverse side of the card that 'The holder of this card has a current National Police History Check and is exempt from the Working with Children Check', so why does your organisation still request one?

A/ The VIT card is accepted as a thorough check allowing exemption for all other working with children roles. The VIT card process requires a National Police Check (something more thorough than the Department of Justice Victorian database), however there is no link from the VIT to Life Saving Victoria; or is there information shared thereafter if the member is charged with any offence. However if the offender is a holder of a WWCC card then the club (which they are affiliated with) will be notified. Therefore it is a Surf Life Saving Policy* for all members who are 18 years and over to have a WWCC to best safeguard children and young people in this unique sporting environment.

Where can I find the following on the web?

Q/ RENEWING SURF CLUB MEMBERSHIP THROUGH THE PORTAL

A/ <https://portal.sls.com.au>

Q/ PAYING FOR YOUR MEMBERSHIP THROUGH THE SURF LIFE SAVING PAYMENT GATEWAY

A/ https://pnpnet.qvalent.com/OnlinePaymentServlet?cd_community=SLSA&cd_currency=AUD

Q/ NIPPERS SUMMER HOLIDAY PROGRAM 2017/18

A/ <http://torquayslsc.com.au/life-saving/nippers/>

(Resources)

* Life Saving Victoria Working With Children Check (WWC) Policy (reference HRM-PO-010) states: Volunteer Members and Other Members are required to obtain a Volunteer WWC Check registered to Life Saving Victoria and their local Life Saving Club. A member is any person who is a current member of an affiliated Life Saving Club and has a current individual membership record on a Life Saving Club's membership database (SurfGuard)

~ All Working with Children Check cardholders have legal obligations and responsibilities under the Working with Children Act 2005 (the Act) and the Working with Children Regulations 2016 (the Regulations). Penalties apply for breaching the Act or the Regulations:

- By law you must update your personal, contact and organisation's details within 21 days of the change.
- By law you must notify the department and your organisation/s in writing within seven days if your circumstances change in relation to you being charged with, convicted, or found guilty of a sexual, violent or drug offence or the charge has been dealt with by a court in some way
- By law you must notify the department and your organisation/s in writing within seven days if a professional conduct determination or finding is made against you